

## **West Plainfield Fire Protection District**

**24901 County Road 95, Davis, California 95616 (530)756-0212**

**Minutes – January 19, 2021  
West Plainfield Board of Commissioners  
Regular Meeting  
Held via Video and Teleconference**

**Remote Meeting Locations:** 25258 County Road 95, Davis, CA 95616  
34791 Creeksedge Road, Davis, CA 95616  
25635 County Road 96, Davis, CA 95616  
37007 Russell Boulevard, Davis, CA 95616  
26213 County Rd 96, Davis, CA 95616

### **1) CALL TO ORDER**

The meeting was called to order at 7:00PM by James McMullen and a quorum was established.

Present were:

**Commissioners:** James McMullen, Jim Yeager, Ed Beoshanz, Richard Guarino,  
and Charles Hjerpe

**Staff:** Fire Chief Rita, Assistant Chief Heins, Assistant Chief Stiles,  
Captain Scott Bravo, Lieutenant Patrick Fish, and Hall Manager  
Katelyn Sinclair, Clerk Brenda Gonzalez

### **2) PUBLIC COMMENT**

There was no public comment.

### **3) OLD BUSINESS**

- a) Update – Forced Abatements
  - i) APN 037-110-005 – 26960 County Road 96

AC Heins stated Fairfield School (26960 County Road 96) has cleared all abatements and suggests we can now move one.

**Motion by:** Commissioner Guarino  
**2<sup>nd</sup>:** Commissioner Hjerpe

**Remove 26960 County Road 96 from forced abatement.**

President McMullen asked for a roll call.

Commissioner Yeager – Aye  
Commissioner Beoshanz – Aye  
Commissioner Hjerpe – Aye  
Commissioner Guarino – Aye  
Commissioner McMullen – Aye

**Motion Passed 5-0**

- b) Update – Weed Abatement (AC Heins)

AC Heins stated he will give an update at the next Board of Commissioners meeting.

- c) Update - W230, Apparatus Numbering (Chief Rita)

Chief Rita directed AC Stiles to do the update. AC Stiles stated that there was apparatus renumbering. Including the renumbering of W230 to W30. W30 will now be W230.

**4) LILLARD HALL**

- a) Manager Report (Manager Sinclair)

Hall Manager Sinclair stated she is still collecting quotes for the hall. Including, an arborist to come trim the trees around the hall, A door company to come replace the broken hall door, and a cleaning service for when the hall opens back up again.

Due to COVID Lillard hall remains closed.

- b) Discussion/Action - Hall Manager Replacement

Hall Manager Sinclair stated she will hold her position until January 31, 2021.

President McMullen asked if anyone was interested in the position.

Commissioner Yeager suggests that if someone were interested in the position it would help bypass the recruitment/application process.

Commissioner Beoshanz suggested Lillard Hall did not need a hall manager and suggested the Fire Department take over the Hall Manager duties.

**Motion by:** Commissioner Beoshanz

**2nd:** None

**Eliminate the Hall Manager and turn over duties to fire personnel.**

**Motion died due to lack of 2nd.**

**Motion by:** Commissioner Yeager

**2nd:** Commissioner Hjerpe

**Replace the Hall Manager position**

President McMullen asked for a roll call.

Commissioner Yeager – Aye  
Commissioner Beoshanz – Nay  
Commissioner Hjerpe – Aye  
Commissioner Guarino – Aye  
Commissioner McMullen – Aye

**Motion Passed 4-1**

President McMullen asked for Clerk Brenda Gonzalez to be considered for the Interim Hall Manager position.

**Motion by:** Commissioner Guarino  
**2<sup>nd</sup>:** Commissioner Hjerpe

**Appoint Clerk Gonzalez as Interim Hall Manager**

President McMullen asked for a roll call.

Commissioner Yeager – Aye  
Commissioner Beoshanz – Abstain  
Commissioner Hjerpe – Aye  
Commissioner Guarino – Aye  
Commissioner McMullen – Aye

**Motion Passed 4-0**

**5) NEW BUSINESS**

- a) Discussion / Action – Out of District Volunteer Applications (AC Heins)

AC Heins presented to the board 2 Out of District Volunteer Applications, Elliot Chand and Ravshahbek Sainyozov. AC Heins recommends recruiting both applicants.

**Motion by:** Commissioner Yeager  
**2<sup>nd</sup>:** Commissioner Hjerpe

**Accept both Out of District Volunteer Applications**

President McMullen asked for a roll call.

Commissioner Yeager – Aye  
Commissioner Beoshanz – Aye  
Commissioner Hjerpe – Aye  
Commissioner Guarino – Aye

Commissioner McMullen – Aye

**Motion Passed 5-0**

- b) Discussion / Action - Input to Proposal for Use of 172 Funds - to be presented to the Yolo County Fire Protection Sustainability Board Ad Hoc Committee (Chief Rita)  
Chief Rita suggested a Special Board of Commissioners be scheduled to further discuss.  
Special Meeting was scheduled for January 26,2021 @7pm to further discuss.
- c) Discussion/Action – Committees – Standing and Ad Hoc - Reports (President McMullen)

**Standing Committees**

- Benefits and Budget Committee – **Guarino**, Hjerpe
  - (i) Discussion/Action - Cafeteria Plan Benefit - Further actions and/or approve benefits packet as recommended by committee.

**Motion by:** Commissioner Guarino  
**2<sup>nd</sup>:** Commissioner Hjerpe

**Approve cafeteria plan recommended by the committee at \$335/month.**  
President McMullen asked for a roll call.

Commissioner Yeager – Aye  
Commissioner Beoshanz – Aye  
Commissioner Hjerpe – Aye  
Commissioner Guarino – Aye  
Commissioner McMullen – Aye

**Motion Passed 5-0**

- Personnel Committee – **Yeager**, Beoshanz  
  
No Meeting to Report
- District Funding and Development Committee - **Yeager**, Hjerpe  
  
No Meeting to Report
- IHS Committee - **McMullen**, Guarino  
  
No Meeting to report
- Lillard Hall Committee – **Yeager**, Beoshanz
  - (i) Report from committee meeting of January 12, 2021

Commissioner Yeager gave the board an update from the meeting on 1/12/21. He stated that at the meeting committee is currently in the process of raising the price to rent Lillard Hall. He also mentioned that the committee would like to have a professional cleaner to be contracted to clean the hall after each event rental. The committee is planning on meeting again soon with bids/quotes for this service.

**Ad Hoc Committee**

- Increase of Drivers in the District Committee – **Beoshanz, Hjerpe**

The committee has been dissolved.

**6) CONSENT CALENDAR**

- a) Fire Department Statistics

AC Heins presented to the board the run reports as well as the Fire Department statistics. (See in attached Packet)

Commissioner Yeager requested Incident reports at each Board of Commissioners Meeting. Lastly, he also suggested the Fire Department Statistics be presented to the Board quarterly.

**7) APPROVAL OF PRIOR BOARD MEETING MINUTES**

Clerk Gonzalez presented the prior board meeting minutes for the December 15 2020 meeting. Minor corrections were noted.

**Motion by:** Commissioner Guarino  
**2<sup>nd</sup>:** Commissioner Yeager

**Approve prior board minutes as corrected.**

President McMullen asked for a roll call.

Commissioner Yeager – Aye  
Commissioner Beoshanz – Aye  
Commissioner Hjerpe – Aye  
Commissioner Guarino – Aye  
Commissioner McMullen – Aye

**Motion Passed 5-0**

**8) OPEN FORUM**

President McMullen requested the following be added to the upcoming agenda: Clerk's Report and Liaison Reports.

**9) CALENDAR**

Next regular Board meeting on February 16, 2021 at 7:00pm unless another date is agreed upon.

**Motion by:** Commissioner Guarino

**2<sup>nd</sup>:** Commissioner Yeager

**To adjourn meeting**

President McMullen asked for a roll call.

Commissioner Yeager – Aye

Commissioner Beoshanz – Aye

Commissioner Hjerpe – Aye

Commissioner Guarino – Aye

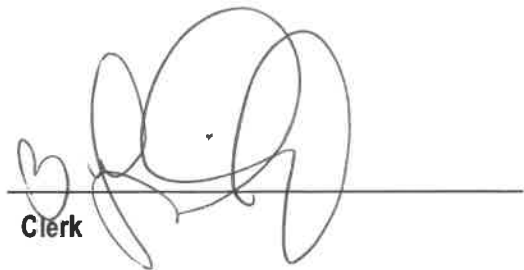
Commissioner McMullen – Aye

**Motion Passed 5-0**

**Meeting adjourned 8:34pm**



**President**



**Clerk**