



West Plainfield Fire Protection District
24901 County Road 95, Davis, CA 95616 (530) 756-0212

**MINUTES – REGULAR MEETING
BOARD OF COMMISSIONERS
January 18, 2022 at 7:00 PM**

1. Call the Meeting to Order and Establish Quorum (Vice President Yeager)

The meeting was called to order at 1902 hours. Present were:

Commissioners: Yeager, Hjerpe, Guarino, Amy
Staff: Chief Rita, BC Wilson, Capt Bravo, Capt Fish, FF Lee

2. Public Comment

None

3. Old Business

a. Update – Weed Abatement (BC Wilson)

Nothing new to report. BC Wilson continues to get information for costs of mailing: letter versus postcard and will have the costs for the February meeting. Vice President Yeager asked about preferences of the Board members; the preference one way or another was not unanimous. BC Wilson reported he is also obtaining a new mailing list from the County.

b. Update – Yolo County Fire Sustainability Committee (AC Stiles)

AC Stiles was not present. Chief Rita had no update.

4. Lillard Hall

a. Manager Report (Hall Manager Gonzalez)

The manager was not present; so, other than the ledger provided in the packet there was no update. Vice President Yeager indicated that he had tried to contact her for draft meeting minutes and policies, but was unable to get them. Vice President Yeager and Chief Rita will follow up with the Hall Manager re those items.

5. New Business

a. Discussion / Action

- i. Review Quotes from Solar Vendors**
- ii. Determine How to Move Forward: Purchase (outright / finance), Lease, Not Move Forward, Other**
- iii. Authorize Purchase, Lease, Other**

Chief Rita advised the Board that in light of proposed, imminent changes with the way solar would be credited back to PGE and other utility companies, which was expected to be in May, that the District would need to have solar installed no later than the date the proposed changes would take effect. Vice President Yeager felt that despite that it was better for a committee to review the proposals and provide direction for the Board as a whole. Commissioners Guarino (chair) and Hjerpe were assigned to an ad hoc committee to review the options.

b. Discussion / Action - Volunteer Applications (BC Wilson)

BC Wilson indicated he had only one application, received earlier that day, so had not had a chance to review it. Therefore, nothing for the Board to consider right now.

c. Discussion / Action – Standing Committees – Reports

i. Budget and Benefits Committee – Hjerpe, Amy

No meeting; no report.

ii. Personnel Committee – Guarino, Amy

1. Draft minutes – January 8, 2022

2. Report from January 15, 2022 meeting

3. Discussion / Action – Board Clerk

a. Approve recommended changes to job description

The draft minutes were provided for informational purposes. Neither committee member had anything to add.

Motion: Approve recommended changes to the job description

By: Commissioner Amy

Seconded: Commissioner Guarino

Discussion: None

Roll Call Vote: Passed Unanimously

b. Approve recommendation to promote and publicize the opening using free options: Facebook, Next Door – West Plainfield, postings in the area, fire department lighted sign

By consensus, the Board agreed with the recommended course of action for promoting and publicizing the opening.

iii. District Funding and Development Committee - Yeager, Hjerpe

- 1. Draft minutes – November 22, 2021**
- 2. Draft minutes – January 3, 2022**

Chair Yeager had nothing to add to the items reported in the draft minutes. No Board member had any questions.

iv. Lillard Hall Committee – Yeager, Amy

- 1. Discussion / Action – Approve Changes to Rental documents**
- 2. Discussion / Action – Approve Committee recommendations, if any**

Hall Manger Gonzalez was not present. Chief Rita reported that she had brief contact with Hall Manager Gonzalez, who indicated that she'd been sick, but that other than the ledger provided above the Hall Manager had not provided any other information.

Commissioners Amy and Yeager provided a verbal update, including some of the more major changes in the works: (1) cut off noise stayed at 11:00 pm and doors must remain closed to contain the noise, (2) the security guard must be readily identifiable and shall report in to Fire District staff upon arrival, (3) the individual renting the Hall must be at the Hall during the entire event, (4) some kind of barrier will need to be installed on the south end to keep people from driving into that area, (5) increased the security deposit to \$800 and renamed it security deposit, (6) added a "respect for District personnel" portion, (7) made it more clear District personnel have the right to cancel or suspend an event for violation of the rules, and (8) must obtain additional insurance to cover things like bounce house use or amusement rides of any kind.

Motion:	Approval the verbal report and recommended changes
By:	Commissioner Guarino
Seconded:	Commissioner Hjerpe
Discussion:	None
Roll Call Vote:	Passed Unanimously

d. Discussion / Action – Ad Hoc Committee Reports

i. LAFCO – Guarino, Yeager

No meeting; no report.

e. Discussion / Action – Liaison Reports

- i. Fire Prevention / Investigation – McMullen**
- ii. Training – Yeager**
- iii. Large Equipment / Facilities – McMullen**
- iv. IHS – McMullen**

None of the liaisons had anything to report.

6. Fire Chief’s Report (Chief Rita)

Nothing that hasn’t already been discussed.

7. Battalion Chief’s Report (BC Wilson)

Presented a slide show of 2021 in review.

Updated Board re E230; Dunnigan does not want it. Capt Bravo indicated that Robbins/Sutter Basin may be interested in it. Vice President Yeager asked about the other surplus. Per Captain Bravo: one old Brush rig is currently being used as a utility, the other is out-of-service and ready for sale/transfer; the other engine (the old Mac Model 9) is also out-of-service and ready for sale/transfer.

Commissioner Amy asked about inspection fees. The Clerk was directed to put it on the agenda for the next regular board meeting.

8. Fire Fighter’s Association Report (Jon Lee)

Firefighter Lee reported that the pancake breakfast has been cancelled again this year.

9. Clerk’s Report (Interim Clerk Rita)

a. Discussion / Action – West Plainfield Fire Protection District Bill Review

Motion:	Approval payment of the bills presented
By:	Commissioner Amy
Second by:	Commissioner Guarino
Discussion:	None
Role Call Vote:	Passed Unanimously

b. Approval of Prior Board Meeting Minutes (Interim Clerk Rita)

i. Regular Meeting – December 21, 2021

Motion:	Approval payment of the bills presented
By:	Commissioner Guarino
Second by:	Commissioner Amy
Discussion:	None

Role Call Vote: Passed Unanimously

10. Open Forum

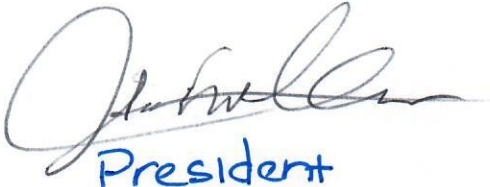
Nothing.

11. Next regular Board meeting on February 15, 2022, unless another date is agreed upon

Commissioner Amy notified the Vice President that she would be out of the country from February 3 to 18. The rest of the members noted they should be available.

12. Meeting Adjourned (Vice President Yeager)

Motion: Approval payment of the bills presented
By: Commissioner Guarino
Second by: Commissioner Amy
Discussion: None
Role Call Vote: Passed Unanimously


President


Interim Board Clerk