

West Plainfield Fire Protection District

24901 Road 95, Davis, California 95616 • (530) 756-0212

**Minutes – August 18, 2020
West Plainfield Fire Protection District Board of Commissioners**

Held via Video and Teleconference

Remote Meeting Locations: 25258 County Road 95, Davis, CA 95616
34791 Creeksedge Road, Davis, CA 95616
25635 County Road 96, Davis, CA 95616
37007 Russell Boulevard, Davis, CA 95616
26213 County Road 96, Davis, CA 95616

1. CALL TO ORDER

The meeting was called to order at 7:07 pm by President McMullen and a quorum was established. Present were:

Commissioners: James McMillen, Ed Beoshanz, Jim Yeager, Richard Guarino and Charles Hjerpe
Staff: Fire Chief Cherie Rita, Assistant Chief Bill Heins, Lt. Michael Booth, Lt. Volunteer Department President John Lee, Patrick Fish (7:24) and Hall Manager Katlyn Sinclair

President McMullen informed the group that Yolo County could have a possible black out and wanted to make sure all the important items were covered in item 4. President McMullen suggested Item 4. New Business be taken out of order prior to Item 2. Public Comment.

Motion by: Commissioner Guarino
2nd: Commissioner Yeager

To place Item 4. New Business before Item 2. Public Comment on the agenda.

President McMullen asked for a roll call.

Commissioner Beoshanz – Aye
Commissioner Hjerpe – Aye
Commissioner Yeager – Aye
Commissioner Guarino – Aye
Commissioner McMullen – Aye

4. NEW BUSINESS (out of order)

A. Discussion/Action – Adopt Resolution Number 20-02: Resolution Declaring Hazardous Weeds and Rubbish to be a Public Nuisance – AC Heins

AC Heins informed the Board that during the first round of inspections in regard to weed abatement, there had been 3 properties identified as not responding to notices to correct weed abatement issues.

- 35675 County Road 31
This property has done a lot of work but not fully complied

- 26960 County Road 96
This property is Fairfield School. The Principal has been contacted along with the facilities superintendent.
- 34505 County Road 29
This is the dog kennel. They claim they have an issue with clearing natural roses that are growing in the ditch.

AC Heins stated that letters will be sent to the property owners requesting their presence at a public hearing and that they could face possible forced abatement. This resolution is to declare these three properties a public nuisance. AC Heins noted that there are four other properties that are of concern and all inspections have not been completed yet.

AC Heins stated these owners would be able to state their case in a public hearing before the Commission should they feel it is unfair. It was stressed by AC Heins that this resolution is only in regard to the three properties listed.

Clerk Grafton read the resolution and President McMullen asked for a roll call.

Commissioner Beoshanz – Aye
Commissioner Hjerpe – Aye
Commissioner Yeager – Aye
Commissioner Guarino – Aye
Commissioner McMullen – Aye

Resolution 20-02 Passed

- B. Discussion/Action – Adopt Resolution Number 20-03: Approving the Department of Forestry and Fire Protection Agreement #7FG20137 – Chief Rita

Chief Rita stated that this resolution is for a grant from the CALFIRE for 10 sets of grass fire gear. Chief Rita stated that WFFPD would have a matching amount of \$5,898.55.

Clerk Grafton read the resolution and President McMullen asked for a roll call.

Commissioner Beoshanz – Aye
Commissioner Hjerpe – Aye
Commissioner Yeager – Aye
Commissioner Guarino – Aye
Commissioner McMullen – Aye

Resolution 20-03 Passed

- C. Discussion/Action – Coverage by YCPARMIA for Utilization of Retired District Employees in Volunteer Non-Firefighter Capacity – President McMullen

AC Heins stated that he had not had time to contact YCPARMIA in regard to this issue. Therefore, this item was pushed to the September Board meeting.

Commissioner Beoshanz asked why those retired from the station are being considered for retire. AC Heins stated that he and Chief Rita had discussed the benefit of the possibility hiring retired individuals to hand some administrative work and that was why YCPARMIA was being contacted to understand if there would be

coverage for those individuals.

2. PUBLIC COMMENT

There was no public comment.

3. LILLARD HALL

A. Manager Report

Ms. Katlyn Sinclair informed the Board that she had contacted Recology regarding the trash pick-up service. They agreed to temporarily suspend the service to the Lillard Hall but would leave the trash containers. They stated that when service needed to be reinstated to give them a call.

Ms. Sinclair also noted that Lillard Hall was still only being used for the Fire Department Training. President McMullen asked if Lillard Hall had been contacted by the County for the possibility of using the Hall for a cooling center. Ms. Sinclair stated that she had not been contacted.

Commissioner Beoshanz asked what had happened with the handicap bathrooms for Lillard Hall. In response to Commissioner Beoshanz, AC Heins stated that when Ms. Jo Yeager was the Lillard Hall manager, YCPARMIA had been contacted in regard to the bathroom and they stated that the bathroom did not need to be upgraded for what it is used for but if it is ever remodeled it would need to have handicap bathroom installed at that time.

B. Use of Hall by Non-Profits – Committee Member Guarino

Commissioner Guarino stated that there had not been a meeting held yet for discussion. It was confirmed that the Committee Members are Charles Hjerpe and Richard Guarino.

5. OLD BUSINESS

A. Discussion/Action – Permanent Appointment of Hall Manager – Lillard Hall Committee

Commissioner Guarino stated that there had been no meeting of the Committee. When asked why this was on the agenda, AC Heins stated that the intent was to have a Committee meeting prior to the Board meeting but it was not able to happen. AC Heins noted that the appointment of Katlyn Sinclair had been postponed due to the change in meetings from in person to virtual. The Committee had met prior to the March meeting and had was to recommend Ms. Sinclair for the position. Therefore, there really was no need for the Committee to meet again.

AC Heins suggested that based on the prior meeting, Ms. Sinclair has been recommended by the Committee and suggested this item move forward.

Motion by: Commissioner Yeager
2nd: Commissioner Guarino

To appoint Katlyn Sinclair and the permanent Lillard Hall Manager.

President McMullen asked for a roll call.

Commissioner Hjerpe – Aye
Commissioner Yeager – Aye
Commissioner Guarino – Aye
Commissioner Beoshanz - Nay
Commissioner McMullen – Aye

Motion Passed 4-1

6. MINUTES

a. Approval of July 21, 2020 Board Meeting Minutes.

Motion by: Commissioner Yeager
2nd: Commissioner Guarino

To approve the minutes of July 21, 2020 as presented.

President McMullen asked for a roll call.

Commissioner Hjerpe – Aye
Commissioner Yeager – Aye
Commissioner Guarino – Aye
Commissioner Beoshanz - Aye
Commissioner McMullen – Aye

Motion Passed

7. CALENDAR

The next regularly scheduled meeting of the Board of Fire Commissioners will be Tuesday September 15, 2020 at 7:00 pm. Clerk Grafton informed the Commissioners that she would not be able to attend. AC Heins will take minutes.

7. MEETING ADJOURNED

Motion by: Commissioner Guarino
2nd: Commissioner Yeager

To Adjourn.

Meeting adjourned 7:56 pm



President



Clerk