

West Plainfield Fire Protection District

24901 Road 95, Davis, California 95616 • (530) 756-0212

**Minutes – August 16, 2016
West Plainfield Fire Protection District Board of Commissioners**

1. CALL TO ORDER

The meeting was called to order at 7:05 pm by Chair Beoshanz. Present were:

Commissioners: Commissioners Beoshanz, Yeager, McMullen (7:15pm), and Hjerpe
Staff: Chief Cherie Rita
Absent: Battalion Chief Bill Heins

2. PUBLIC COMMENT

No Public Comment

3. FINANCIALS

a. Approve Payment of Bills

Motion by: Commissioner Guarino
2nd: Commissioner Yeager

To approve payment of all bills totaling \$12,904.37.

Passed: Unanimously

b. Financial Reports
Still working on getting all reporting printed through online system.
No action needed.

4. NEW BUSINESS

a. Resolution – Portal-to Portal Reimbursement
Chief Rita explained that this was for reimbursements when we left the district to help out with files.

Motion by: Commissioner Guarino
2nd: Commissioner Yeager

To approve Resolution # 16-03 for Portal to Portal Reimbursement

Votes by a roll call of the membership:
Commissioner McMullen: Absent
Commissioner Guarino: Yes
Commissioner Beoshanz: Yes
Commissioner Yeager: Yes
Commissioner Hjerpe: Yes

Passed: Unanimously

5. OLD BUSINESS

- a. Squirrels – How to mitigate update
Bait traps were set out will take down in about a week.
- b. Animal Rescue Training Update
In process of setting up a meeting with UC Davis School of Veterinary Medicine and Dr. Madigan at UC Davis. Copy of Training Programs to be given to Commissioners McMullen and Hjerpe for review of program.
- b. Weed Abatement Update
Chief Rita stated that in Battalion Chief Heins absent he had given her a written report in which it states that he is in processing of completing on properties that are not adhering to the weed abatement. Commissioner McMullen felt this was taking too long and that the fire season is upon us. Chief Rita state that she would look into the progress and see if this can be completed prior to BC Heins return.
- c. Insurance Update
Chief Rita stated that West Plainfield is now covered by YCPARMIA. Chief Rita also stated that the final bill from State Compensation should be received in February. Cancelling rest of the coverage is being reviewed and she will report back at the next meeting.
- d. Proposition 172 Funds Update
No Report.

6. CHIEF'S REPORT

Chief Rita updated the Board:

- Winters Cold Fire – When it first started West Plainfield sent a grass rig and it stayed overnight. There were 3 Firefighters sent on this fire of which we should get paid back from Cal Fire.

7. BATTALION CHIEF'S REPORT

BC Heins was absent. Chief Rita read his written report into the minutes.

- Airport Inspections
Working with Commissioner McMullen on inspection letter and then they are ready to start inspections,
- Weed Abatement was already covered.

8. COMMITTEE REPORTS

- a. Standing Committees
 - i. Benefits Committee – no meeting, no report
 - ii. Budget Committee – no meeting, no report
 - iii. Personnel Committee – no meeting, no report

- b. Ad Hoc
 - i. Lillard Hall Committee – no meeting, no report
 - ii. Policy Review Committee – no meeting, no report. Currently setting up a meeting on criteria for electing Commissioners.
 - iii. Extended Coverage/Sleeper Program Committee – no meeting, no report. Looking at setting up a meeting shortly.
 - iv. Emergency Response Committee – no meeting, no report. Currently setting up a meeting to develop a list of vendors and contractors and what areas they cover.

9. TRAINING LIASION REPORT

Commissioner Yeager gave a summary of Target Solutions and the training they have available for the station and how it is used by the volunteers on a regular basis.

10. FIRE PREVENTION LIAISON REPORT

Commissioner McMullen stated that he is working with BC Heins on the weed abatement and the inspection of the hangers at the Airport. There is concern that they may need fire extinguishers and training in use of them. Commissioner McMullen felt this was something the Fire Station could offer to them free of charge.

11. MAJOR EQUIPMENT REPAIR LIASION REPORT

E30 had the engine light come on again. Also W30 need some maintenance on the pump. It was suggested that Assistant Chief Stiles make a presentation to the board on future equipment needs.

12. CONSENT CALENDAR

Motion by: Commissioner Guarino
2nd: Commissioner Yeager

To adopt the Consent Calendar.

Passed: Unanimously

13. MINUTES

- a. Approval of July 15, 2016 Board Meeting Minutes
There were several small typing errors to be corrected.

Motion by: Commissioner McMullen
2nd: Commissioner Yeager

To approve the minutes of July 15, 2016 as corrected.

Passed: Commissioner Guarino Abstained

b. Approval of July 19, 2016 Board Meeting Minutes

Motion by: Commissioner McMullen
2nd: Commissioner Yeager

To approve the minutes of July 19, 2016 as presented.

Passed: Commissioner Guarino Abstained

14. SECRETARYS REPORT

Nothing to report.

15. OPEN FORM

It was noted that items that were listed under open from in July were not added to the August agenda and it was asked that the Secretary add them on the September Board Agenda.

16. CALENDAR

The next Board of Commissioners meeting was confirmed for September 20, 2016 at 7:00pm.

Motion by: Commissioner McMullen
2nd: Commissioner Guarino

To adjourn.

Passed: Unanimously

Meeting adjourned at 8:23pm.



Chairman



Secretary