



West Plainfield Fire Protection District
24901 County Road 95, Davis, CA 95616 (530) 756-0212

STANDING COMMITTEE – PERSONNEL – MEETING - MINUTES
March 29, 2023 at 10:00 AM

Held at Property Located at
34791 Creeksedge Road
Davis CA, 95616

1. Call the Meeting to Order (Chair Amy)

Chair Amy called the meeting to order at 10:01 AM.

Present were:

Commissioners: Emily Amy and Jim Yeager

Staff: Fire Chief Cherie Rita

2. Public Comment

NONE

3. Performance Review – Fire Chief (Chair Amy)

a. Close Session

Session closed at 10:02 AM by Chair Amy.

b. Performance Review – Fire Chief

c. Reopen Session

Session reopened at 10:35 AM by Chair Amy.

d. Report Out of Closed Session

Reviewed prior performance review documents, set new goals, and discussed improvements implemented by Chief Rita re project management.

4. Discussion / Action – Immediate Opening for Company Officer (Chief Rita)

a. Status Review

Chief Rita reported that the web page had been updated and the flyer had been published in the *Daily Dispatch*. Three applications had been received to date.

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b. Develop Plan

Chief Rita to send job flyer to listservs and publish on social media platforms. Though Commissioner Yeager would not be here, after looking at the calendar, it was decided to hold interviews on Saturday, April 15, 2023, for possible advancement of candidate for hire to the Board at the April 18, 2023, meeting. Chair Amy was going to confirm with President McMullen that three persons on the interview panel: Chair Amy, Chief Rita, and AC Jon Guse (Willow Oak Fire) would be acceptable.

5. Adjourn Meeting (Chair Amy)

Meeting adjourned by Chair Amy at 10:50 hours.

Approved April 18, 2023



Emily Amy, Chair, Commissioner



Cherie Rita, Fire Chief, Recorder