



West Plainfield Fire Protection District
24901 County Road 95, Davis, CA 95616 (530) 756-0212

**BOARD OF COMMISSIONERS – REGULAR MEETING
APRIL 18, 2023 at 7:00 PM**

To be Held in Person at Lillard Hall
24905 County Road 95
Davis, CA 95616

To be Held by Zoom: <https://us06web.zoom.us/j/98831083439>
One tap mobile – +16699006833,98831083439#
Dial by your location – (669) 900-6833 US (San Jose)
Meeting ID: 988 3108 3439

1. Call the Meeting to Order and Establish Quorum (President McMullen)
2. Introduction and Welcome – New Board Member Warren Roos (President McMullen)
3. Public Comment
4. Old Business
 - a. Update – Weed Abatement (Chief Rita)
 - b. Update – Yolo County Fire Sustainability Committee (AC Stiles)
 - c. Update and Discussion / Action – Election of Board Officers (President McMullen)
5. Lillard Hall
 - a. Manager Report (Hall Manager Sykes)
6. New Business
 - a. Discussion / Action – Volunteer Applications (Chief Rita)
 - i. Lindsey Phillips – Administration Assistant
 - b. Discussion / Action – Standing Committees – Reports
 - i. Personnel Committee – **Amy**, Yeager
 1. Approval of March 29, 2023, Committee Meeting Minutes
 2. Approval of April 15, 2023, Committee Meeting Minutes
 3. Discussion / Action - Hire Recommended Candidate for Open Company Officer Position (Commissioner Amy)
 - a. Closed Session, if necessary
 - b. Reopen Session
 - c. Report Out of Closed Session

- ii. District Funding and Development Committee – **Yeager**, Stiles
 - 1. Approval of April 5, 2023, Committee Meeting Minutes
 - 2. Discussion / Action – Presentation by SCI and Potential Changes to Formula (Jeanette Hynson)
- iii. Lillard Hall Committee – **Amy**, Guarino
 - 1. Approval of April 3, 2023, Committee Meeting Minutes
 - 2. Discussion / Action – Common Grounds' Proposal
 - 3. Discussion / Action – Bathroom Remodels
 - 4. Discussion / Action – Adopt Changes to Use Policies
- iv. Budget and Benefits Committee – **Stiles**, Guarino
 - 1. Approval of March 17, 2023, Committee Meeting Minutes
 - 2. Approval of April 14, 2023, Committee Meeting Minutes
- c. Discussion / Action – Ad Hoc Committees – Reports
 - i. LAFCO – **Yeager**, Guarino
 - ii. Solar – **Stiles**, Guarino
- d. Discussion / Action – Liaison Reports
 - i. Fire Prevention / Investigation – McMullen
 - ii. Training – Yeager
 - iii. Large Equipment / Facilities – McMullen
 - iv. IHS – McMullen
- e. Discussion / Action – Approve Resolution 23-02 (an amendment of Resolution 22-03) (Chief Rita)
- f. Discussion / Action – Policies and Procedures Updates – Lexipol (Chief Rita)
 - i. Approve Policy 70 – Mission Statement (replaces 110.01)
 - ii. Approve Policy 90 – Code of Ethics (replaces, in part, 110.02)
 - iii. Approve Policy 100 – Fire Service Authority – new
 - iv. Approve Policy 102 – Oath of Office – new
 - v. Approve Policy 103 – Policy Manual – new
 - vi. Approve Policy 202 – Department Directives - new
 - vii. Approve Policy 206 – Electronic Mail – new
 - viii. Approve Policy 207 – Administrative Communications – new
 - ix. Approve Policy 325 – Performance of Duties – new
 - x. Approve Policy 328 – Line of Duty Deaths - new

- xi. Approve Policy 704 – Information Technology Use – new
 - xii. Approve Policy 709 – Photography and Electronic Imaging – new
 - xiii. Approve Policy 1045 – Member Speech, Expression, and Social Networking – new
- 7. Fire Chief’s Report (Chief Rita)
- 8. Fire Fighter’s Association Report (President Jon Lee)
- 9. Clerk’s Report
 - a. Discussion / Action – West Plainfield Fire Protection District Bill Review / Approval
 - b. Approval of March 21, 2023, Regular Board Meeting Minutes
- 10. Open Forum
- 11. Next regular Board meeting on May 16, 2023, unless another date is agreed upon
- 12. Meeting Adjourned (President McMullen)